



Learner Services Teacher

Job Title: Learner Services Teacher

Reports to: Director of Learner Services

Profile: Learner Services Teachers at Central Christian Academy provide targeted instructional support to students who are struggling in math and/or language arts helping them to achieve academic success. The ideal candidate will have a vibrant faith in Jesus Christ as well as educational experience at the elementary level. This position has the potential to be full-time, depending on students needs. Salary commensurate with education and experience.

Spiritual Requirements:

- Evidence of an active and genuine faith in Jesus Christ
- Personal commitment to Christian schooling
- A belief that the Bible is God's inerrant and infallible word
- Agreement with CCA's Mission, Core Values, Purpose, Statement of Faith
- Agreement with CCA's employee lifestyle statement
- Evidence of active church attendance and membership at a church whose statement of faith is consistent with that of CCC and CCA
- Must have a welcoming and winsome personality
- Evidence of successfully serving as a Christian role model for a number of years
- Willingness to live and serve as a Christian role model as outlined in the CCA Employee Handbook
- Willingness to set an example of prayer, Bible study and unity in Christian fellowship
- Ability to communicate biblical truths to both students and adults
- Commitment to resolve professional and personal conflict biblically

Professional Requirements:

- Develop and implement individualized intervention plans for students in math and/or language arts
- Conduct assessments to identify students' strengths and areas for improvement
- Provide one-on-one and/or small group instruction to support students' learning needs
- Collaborate with classroom teachers to integrate intervention strategies into regular classroom activities
- Monitor and track students' progress, adjusting intervention plans as needed.
- Communicate regularly with parents and guardians about students' progress and strategies for support at home.
- Participate in professional development opportunities to stay current with best practices in intervention strategies
- Participate in department and all-employee staff meetings and parent/teacher conferences
- Ability to manage a classroom effectively and efficiently
- Ability to develop positive rapport with students, parents, and colleagues
- Ability to utilize school's SIS program (FACTS) effectively to communicate and keep records
- Ability to use platforms such as Google Classroom, Microsoft Teams

- Maintain a clean, attractive and well-ordered classroom environment
- Willingness to agree to follow policies and procedures set forth in the CCA employee manual

Personal Requirements:

- Strong communication skills in both speech and writing
- Organizational skills to maintain clear curricular goals and active records
- Strong confidentiality in communications and personal information
- Ability to successfully collaborate with classroom teachers
- Recognition of the need for good public relations
- Ability to represent the school in a professional manner to its constituency and the public

Education and Experience Requirements:

- High School diploma or equivalent
- Training in Alphabetic Phonics, Take Flight, Reading Foundations, ULFI, or Multi-sensory Math is preferred
- Teaching experience helpful

Physical Requirements:

The ability to stand, walk, sit, kneel, bend, reach, grip, push, pull, carry, lift, lower for a duration of time. Ability to lift 25 pounds. The ability to use fine motor skills including tactile while performing a task.

Acknowledgement:

I acknowledge that I have read the job description and requirements for the Learner Services Teacher position and I certify that I can perform these functions.

Employee/Applicant Signature _____ Date: _____

Administrator Signature _____ Date: _____

This job description in no way states or implies that these are the only duties to be performed by this employee. The employee will be required to follow any other instructions and to perform any other related duties as assigned by the appropriate administrator. Central Christian Academy reserves the right to update, revise or change this job description and related duties at any time.

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