

HIS HELPING HANDS
Fiscal Year Beginning 7/1/2009
Budgeted Financial Statement year end - June 30, 2010

Acct #	Description	Budget Annual	Actual YTD
004 - INCOME			
INCOME			
DONATIONS			
004/03002	General Donations	\$135,000.00	\$140,164.71
004/03003	Building Fund Donations	\$0.00	\$0.00
004/03004	Grants-Foundations-Corporate Gifts	\$50,000.00	\$23,063.80
004/03005	Sale of Securities	\$0.00	\$0.00
004/03006	Special Appeals & End of Year Donations	\$0.00	\$688.32
TOTAL DONATED INCOME		\$185,000.00	\$163,916.83
OTHER INCOME			
004/03105	Interest Income	\$500.00	\$438.95
004/03110	Transfer from CCC General Fund	\$125,000.00	\$125,000.04
004/03112	Rent Income	\$8,000.00	\$11,850.00
004/03113	Trash Fees Income	\$300.00	\$175.00
004/03115	Miscellaneous Income	\$300.00	\$113.45
004/03120	Sale of Assets	\$0.00	\$1,900.00
004/03151	Misc. Sale of Donated Items	\$500.00	\$4,035.95
004/03153	Bud Palmer Auction Income	\$10,000.00	\$32,020.22
004/03157	Baled Clothing Income	\$16,000.00	\$18,440.20
004/03171	Silent Auction Income	\$2,000.00	\$758.12
004/03175	Heavenly Treasures Income	\$12,000.00	\$15,863.63
004/03181	Donated Vehicle Cash Fees	\$400.00	\$332.84
TOTAL OTHER INCOME		\$175,000.00	\$210,928.40
TOTAL INCOME		\$360,000.00	\$374,845.23
EXPENSES			
005 - SALARY & BURDEN			
SALARY & BURDEN			
005/04004	Staff Salaries	\$175,000.00	\$175,832.68
005/04005	Miscellaneous Salaries	\$2,000.00	\$0.00
005/04006	Maintenance Salaries	\$0.00	\$0.00
005/04015	Contract Labor Salaries	\$8,000.00	\$1,344.10
005/04095	Non-Cash Payroll Clearing Account	\$100.00	(\$791.24)
TOTAL SALARIES		\$185,100.00	\$176,385.54
FICA EXPENSE			
005/04110	Staff FICA Expense	\$13,000.00	\$11,802.87

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005/04111	Miscellaneous FICA Expense	\$0.00	\$0.00
005/04112	Maintenance FICA Expense	\$0.00	\$0.00
005/04125	Other FICA Expense	\$0.00	\$0.00
TOTAL FICA		\$13,000.00	\$11,802.87
EMPLOYEE BENEFITS			
005/04135	Employee Health Insurance	\$6,700.00	\$8,499.76
005/04136	Employee Life/Disability Insurance	\$1,000.00	\$776.49
005/04137	Employee Benefits Contingency	\$200.00	\$21.25
005/04139	Employee Tuition to CCA	\$0.00	\$680.00
005/04141	Employee Retirement	\$9,600.00	\$6,827.56
005/04142	Employee Dental Insurance	\$500.00	\$479.61
TOTAL EMPLOYEE BENEFITS		\$18,000.00	\$17,284.67
CONVENTION/BUSINESS EXPENSES			
005/04155	Convention Expenses	\$1,000.00	\$135.31
005/04180	Business Expense - Exec. Director	\$5,000.00	\$4,354.82
005/04185	Cell Phone - Exec. Director	\$1,700.00	\$1,558.37
005/04190	Cell Phones - Staff	\$800.00	\$1,057.76
005/04191	Staff Honor & Appreciation	\$1,500.00	\$1,035.15
005/04193	Business Expenses - Staff	\$1,500.00	\$482.36
005/04195	Contingency Expenses	\$5,000.00	\$936.16
TOTAL CONVENTION/BUSINESS EXP		\$16,500.00	\$9,559.93
TOTAL EMPLOYEE COSTS		\$47,500.00	\$38,647.47
TOTAL SALARY & BURDEN		\$232,600.00	\$215,033.01
006 - WELL OF LIFE MINISTRY			
WELL OF LIFE EXPENSES			
006/04501	Well of Life Bibles Distributed	\$1,000.00	\$969.99
006/04502	Well of Life Tracts & Pamphlets	\$150.00	\$216.80
006/04503	Well of Life - Other Materials	\$100.00	\$25.60
006/04504	Benevolence to Families & Christmas Projects	\$10,000.00	\$15,879.55
006/04505	Christmas Toys & Other	\$2,000.00	\$513.76
TOTAL WELL OF LIFE RECEPTION EXPENSES		\$13,250.00	\$17,605.70
007 - FOOD MINISTRY			
FOOD DISTRIBUTION EXPENSES			
007/04801	Food Distribution General Expenses	\$300.00	\$0.00
007/04805	Food Disbtibution Storage Expenses	\$0.00	\$0.00
007/04810	Food Purchases for Distribution	\$200.00	\$0.00
TOTAL FOOD MINISTRY EXPENSES		\$500.00	\$0.00

Acct #	Description	Budget Annual	Actual YTD
008 - CLOTHING MINISTRY			
CLOTHING DISTRIBUTION EXPENSES			
008/05001	Clothing Distribution General Expenses	\$250.00	\$21.27
008/05005	Clothing Distribution Storage Expenses	\$50.00	\$0.00
008/05010	Clothing Distribution Repairs & Cleaning Expenses	\$50.00	\$0.00
TOTAL CLOTHING DISTRIBUTION EXPENSES		\$350.00	\$21.27
009 - FURNITURE & APPLIANCE MINISTRY			
FURNITURE & APPLIANCE DISTRIBUTION EXPENSES			
009/05201	Furniture General Expense	\$4,000.00	\$1,514.98
009/05205	Furniture Repair Expenses	\$100.00	\$74.80
009/05210	Computer Repair Expenses	\$200.00	\$373.52
009/05225	Appliance General Expenses	\$200.00	\$87.37
009/05230	Appliance Repair Expenses	\$150.00	\$125.83
009/05250	Furniture & Appliance Tools & Equipment	\$100.00	\$0.00
TOTAL FURNITURE & APPLIANCE DISTRIBUTION I		\$4,750.00	\$2,176.50
010 - HOUSEWARES & BEDDING MINISTRY			
HOUSEWARES & BEDDING DISTRIBUTION EXPENSES			
010/05401	Housewares General Expenses	\$1,500.00	\$534.95
010/05405	Housewares Storage Expenses	\$250.00	\$0.00
010/05410	Housewares Repair Expenses	\$50.00	\$0.00
010/05425	Bedding General Expenses	\$1,500.00	\$203.61
010/05430	Bedding Storage Expenses	\$50.00	\$0.00
010/05435	Bedding Repair Expenses	\$50.00	\$0.00
TOTAL HOUSEWARES & BEDDING DISTRIBUTION		\$3,400.00	\$738.56
011 - VEHICLE MINISTRY			
VEHICLE MINISTRY			
011/05601	Donated Vehicle - Title, Tag & Fees	\$500.00	\$450.97
011/05605	Donated Vehicle - Taxes	\$300.00	\$0.00
011/05610	Donated Vehicle - Parts & Repairs	\$1,000.00	\$713.03
011/05651	Donated Vehicle - Miscellaneous Expenses	\$200.00	\$16.04
TOTAL DONATED VEHICLE EXPENSES		\$2,000.00	\$1,180.04
013 - GARDEN PRODUCE			
GARDEN PRODUCE EXPENSES			
013/06001	Garden Produce General Expenses	\$1,000.00	\$318.14
013/06005	Garden Produce Fertilizer & Ground Expenses	\$600.00	\$135.37
013/06010	Garden Produce Seed, Plants & Chemicals	\$500.00	\$146.14
013/06015	Garden Produce Watering & Equipment Expenses	\$300.00	\$0.00

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TOTAL GARDEN PRODUCE EXPENSES		\$2,400.00	\$599.65
017 - HISPANIC MINISTRY			
HISPANIC MINISTRY EXPENSES			
017/06801	Hispanic Ministry Administrative Expenses	\$0.00	\$16,611.97
TOTAL HISPANIC MINISTRY EXPENSES		\$0.00	\$16,611.97
018 - SALE OF DONATED ITEMS			
SALE OF DONATED ITEMS EXPENSES			
018/07001	Sale of Donated Items General Expenses	\$500.00	\$0.00
018/07003	Bud Palmer Auction Expenses	\$100.00	\$120.00
018/07007	Baled Clothing Expenses	\$500.00	\$1,107.03
018/07009	Baled Clothing Storage Unit Rental	\$0.00	\$0.00
018/07021	Silent Auction Expenses	\$100.00	\$0.00
018/07025	Heavenly Treasures Expenses	\$700.00	\$353.81
TOTAL SALE OF DONATED ITEMS EXPENSES		\$1,900.00	\$1,580.84
020 - PROPERTY EXPENSES			
PROPERTY EXPENSES			
MAIN COMPLEX - 1441 E 37th St North			
020/07502	Utilities - Electric	\$7,000.00	\$7,769.12
020/07504	Utilities - Gas	\$4,000.00	\$3,995.78
020/07506	Utilities - Water	\$2,000.00	\$2,992.35
020/07508	Utilities - Trash Removal	\$7,000.00	\$3,283.95
020/07510	Pest Control	\$650.00	\$693.84
020/07511	Supplies - Light Bulbs & Tubes	\$300.00	\$0.00
020/07512	Supplies - Maintenance/Custodial	\$350.00	\$1,127.26
020/07513	Supplies - Custodial Paper Products	\$800.00	\$622.36
020/07514	Supplies - Miscellaneous	\$150.00	\$153.74
020/07515	Building Repairs - Maintenance	\$800.00	\$1,786.47
020/07520	Tools & Equipment - Custodial	\$150.00	\$0.00
020/07521	Tools & Equipment - General	\$250.00	\$247.60
020/07530	Mechanical Equipment - Repairs	\$1,000.00	\$1,523.34
020/07531	Mechanical Equipment - Parts	\$250.00	\$0.00
020/07540	Security System Equipment	\$250.00	\$0.00
020/07541	Security System Service	\$250.00	\$204.00
020/07542	Phone System Equipment	\$400.00	\$2,610.00
020/07543	Computer & IT Equipment Purchases	\$0.00	\$0.00
020/07544	IT System Equipment	\$0.00	\$0.00
020/07545	Computer & IT System Repairs	\$0.00	\$0.00
020/07560	Grounds & Landscaping Expenses	\$1,300.00	\$843.48
020/07561	Grounds Equipment & Supplies	\$50.00	\$3.58
020/07565	Vehicle - Rental	\$0.00	\$0.00
020/07566	Vehicle - Titles, Tag & Fees	\$350.00	\$519.01

Acct #	Description	Budget Annual	Actual YTD
020/07570	Vehicle - Gas & Service	\$6,500.00	\$7,878.98
020/07571	Vehicle - Repairs	\$1,200.00	\$3,745.81
020/07572	Vehicle - Parts	\$400.00	\$1,150.07
020/07573	Vehicle - Purchase	\$0.00	(\$500.00)
020/07580	Building Repairs	\$5,000.00	\$875.83
020/07585	Warehouse Lease	\$0.00	\$0.00
020/07590	Building Fees & Licenses	\$200.00	\$21.25
TOTAL PROPERTY EXPENSES		\$40,600.00	\$42,547.82

NEW BUILDING EXPENSES

020/07701	Architectural Design	\$0.00	\$0.00
020/07704	Fees & Permits	\$1,000.00	\$110.00
020/07705	Land Preparation	\$1,000.00	\$0.00
020/07706	Foundation & Footing	\$4,000.00	\$0.00
020/07710	Metal Building	\$0.00	\$0.00
020/07715	Plumbing	\$0.00	\$0.00
020/07720	Electrical	\$0.00	\$0.00
020/07725	HVAC	\$0.00	\$0.00
020/07730	Equipment Rental	\$0.00	\$0.00
020/07735	Interior Finishes	\$0.00	\$0.00
020/07740	Asphalt & Paving	\$0.00	\$0.00
020/07745	Computer Equipment	\$0.00	\$0.00
020/07750	Memorial Gardens	\$0.00	\$541.26
020/07755	Other/Miscellaneous	\$2,000.00	\$0.00
020/07760	Landscaping	\$0.00	\$0.00
TOTAL NEW BUILDING EXPENSES		\$8,000.00	\$651.26

021 - OFFICE EXPENSES

OFFICE EXPENSES

021/07801	Office Supplies	\$1,500.00	\$1,541.61
021/07805	Telephone Service (Cox & Cell Phones)	\$4,100.00	\$5,361.60
021/07806	IT Network Service (Cox)	\$3,500.00	\$3,436.39
021/07807	Dues & Subscriptions	\$500.00	\$274.73
021/07810	Postage	\$1,500.00	\$797.40
021/07811	Postage Equipment	\$250.00	\$660.54
021/07812	Office Equipment	\$1,000.00	\$659.98
021/07813	Office Equipment Repairs	\$200.00	\$0.00
021/07815	Computer Purchases	\$0.00	\$6,810.84
021/07816	Computer Aux. Equipment Purchases	\$0.00	\$0.00
021/07817	Computer Software - Lease	\$4,800.00	\$6,072.48
021/07818	Computer Contract Labor	\$0.00	\$0.00
021/07819	Computer Parts & Repair	\$0.00	\$879.90
021/07820	Computer Supplies	\$0.00	\$219.75
021/07825	Copy Machine Lease	\$2,500.00	\$111.88
021/07826	Copy Machine Paper	\$350.00	\$386.10

Acct #	Description	Budget Annual	Actual YTD
021/07827	Copy Machine Repairs & Supplies	\$0.00	\$0.00
021/07830	Office Furniture	\$0.00	\$179.98
021/07835	Office Miscellaneous	\$100.00	\$3,740.62
TOTAL OFFICE EXPENSES		\$20,300.00	\$31,133.80
022 - FUND RAISING & PROMOTIONS EXPENSE			
FUND RAISING & PROMOTION EXPENSES			
022/08001	Advertising	\$5,000.00	\$5,507.03
022/08002	Fund Raising Expenses	\$5,000.00	\$1,589.98
022/08003	Fund Raising Professional Expenses	\$1,000.00	\$845.00
022/08005	Signage	\$100.00	\$303.00
022/08010	Brochures	\$4,000.00	\$0.00
022/08015	Printing Expenses	\$1,500.00	\$1,308.41
022/08020	Web Expenses	\$0.00	\$0.00
TOTAL PROMOTION EXPENSES		\$16,600.00	\$9,553.42
023 - ADMINISTRATIVE EXPENSES			
ADMINISTRATIVE EXPENSES			
023/08301	Legal Expense	\$0.00	\$0.00
023/08302	Accounting Expenses	\$4,500.00	\$3,970.00
023/08303	Professional Memberships Office & Accounting	\$1,000.00	\$1,200.00
023/08305	Taxes, Fees & Permits	\$250.00	\$116.69
023/08310	Workman's Compensation Insurance	\$0.00	\$0.00
023/08315	Multi-Peril Insurance Expense	\$0.00	\$0.00
023/08320	Auto Insurance Expense	\$0.00	\$0.00
TOTAL ADMINISTRATIVE EXPENSES		\$5,750.00	\$5,286.69
024 - VOLUNTEER EXPENSES			
VOLUNTEER EXPENSES			
024/08411	Volunteer Leadership Meetings/Retreats	\$1,000.00	\$465.77
024/08415	Volunteer & Client Refreshments	\$3,000.00	\$2,332.02
024/08417	Volunteer/Client Miscellaneous Expenses	\$500.00	\$96.14
024/08419	Volunteer Appreciation	\$2,500.00	\$2,477.50
TOTAL VOLUNTEER EXPENSES		\$7,000.00	\$5,371.43
TOTAL CASH EXPENSES		\$359,400.00	\$350,091.96
TOTAL CASH INCOME & EXPENSE		\$600.00	\$24,753.27